

Report to: Audit & Governance Committee Meeting
25 September 2024

Director or Business Manager Lead: Sue Bearman – Assistant Director Legal & Democratic Services, Monitoring Officer

Lead Officer: Karen Langford, Democratic Services Officer, Ext. 5992

Report Summary	
Report Title	Change of Meeting Day of the Audit and Governance Committee
Purpose of Report	To consider moving the day for the Committee from a Wednesday to a Monday going forward, to support Committee Members who find it difficult to attend meetings on Wednesday evenings.
Recommendation	That the Audit & Governance Committee consider changing the dates of the remaining meeting schedule in 2024/25 as set out in this report.

1.0 **Background**

1.1 The following table sets out the proposed changes to the Audit & Governance Committee meeting dates for the remainder of the 2024/25 meeting schedule. The proposed changes are supported by the Chair and Vice-Chair of the Committee and the Leader of the Council. The decision to move the committee dates will also be notified to the Chief Executive in accordance with the requirements of the Committee Procedure Rules.

1.2

Scheduled Meeting Date	Proposed Meeting Date
Wednesday 11 December 2024	Monday 9 December 2024
Wednesday 19 February 2025	Monday 24 February 2025
Wednesday 19 March 2025	Monday 24 March 2025
Wednesday 23 April 2025	Tuesday 15 April 2025*

*Note - this meeting is proposed for a Tuesday as there is another meeting already scheduled in the Council diary for Monday 14 April 2025, Monday 21 April 2025 is a Bank Holiday and the Civic Suite is required for election preparation in that week.

1.3 The 2025/26 Meetings Schedule will be submitted to the Full Council in due course and will schedule Audit & Governance Meetings for Mondays.

Background Papers and Published Documents

NIL